

WINDSOR BOROUGH COUNCIL AGENDA

December 1, 2025

6:00 PM

Minutes from Previous Meeting

Citizens & Inquiries

Reports:

Codes Enforcement Officer

EMA

Mayor

Engineer – see agenda

Solicitor: see agenda

Council Members:

- Review/approve Certificate of Occupancy form
- Review information about adopting Tot Lot
- Approve tax mill Resolution
- Approve General funds budget for 2026
- Approve Pension Resolution

Secretary-Treasurer:

- Discuss Ordinance Scanning info
- Discuss Resident notification system

Maintenance:

- Tree at 204 W Main St – roots growing out of sidewalk, will affect spring project. Was this discussed with owner?

Approve General Funds Bills

WINDSOR BOROUGH COUNCIL MEETING
Monday, December 1, 2025
ENGINEER'S PROJECT UPDATE

YCPC – MS 4 Program

- Continue monitoring & improving implemented programs.
- Sch. Training/review/update meeting with Donna (Fall 2025/Winter 2026)
- Review & update files with required monitoring forms (Process started)

Walnut Creek Development

- Phase I & II Final plan:
 - Processing building permit applications.
 - Certificate of use and occupancy – being issued.
 - At this point in time Barclay & Keystone appear to be keeping up site erosion controls
 - Tot Lot grading, seeding & mulching, pavilion, picnic table & benches set, and playground mulch replaced, sidewalk to be installed mid-December depending on the weather.
- Phase III Final Plan:
 - Processing Building Permit Applications.
 - At this point in time Barclay & Keystone appear to be keeping up site erosion controls

Phase IV Final Plan:

- Site & Utility work continues.
- Rear corners in Phase 4 have been set and there appears to be no conflicts/issues (Need to Confirm)

Penn Street / Main Street signalized intersection geometric realignment

- Next Steps:
 - Solicitor (Dean) is currently contacting property owners, providing letters, and coordinating meetings. (Solicitor/Dean) Update
 - Meet with Property owners (January/February)
 - Review and approve Traffic Consultant (TRG) updated proposal (Following meeting with property owners).
 - Proceed with permitting & grant applications- (Winter 2026)
 - Penn DOT Street Betterment Program project (North & South Penn St.) scheduled to Bid in 2027. Appears this date may be pushed.

Grant Opportunities:

- Continue to research and gather opportunity information (Donna).
- Green Light Go Grant (Penn & Main Streets – 2027)
- Multi-Model Grant – **Waiting on notification.**
- 2025 Category 4 – Local Share Grant – **Waiting on notification.**

Fishing Creek- Borough/Resident wall permitting:

- Site visit to get measurements. **Completed**
- **Update permit application.**
- **Schedule another pre-application meeting with DEP**
- **Electronic filing of GP-11**

YCCD Dirt, Gravel, Low volume road grant Projects:

- **East 1st Avenue – Storm Sewer portion of project completed. Review & approve 1st payment request. Remainder of project will be completed in Spring of 2026**
- **YCCD Board met last week. W. 1st Avenue Street Restoration Project was not selected as a funded project in 2026. Tabled until September 2026 when 2027 projects will be selected. FYI, all 2026 LVG money is committed.**

Statewide Local Share Grant for Bridges (Herman & Heindel):

- 2024 Statewide Local Share Grant – **waiting on decision.**
- 2025 Statewide Local Share Grant submitted 11/24/2025.

2024 – 2026 CDBG Grant:

- **W. Main Street Curb & Sidewalk/Improvements – Bid Winter 2026, Construction early Spring.**

FEMA Flood Plain Requirements:

- **Provide updates as needed.**

GLB&A Project Cost Tracking:

- **Will be provided.**

General Discussion Items:

- **Water runoff from stormwater ponds in Windsor Township – Attend Windsor Twp. BOS meeting in December**
- **Coordinate with solicitor on updating Zoning & SALDO Ordinances (2026)**